<p align="center" style="color:red">Annual Program Survey: All NASPAA Members</p>

Annual Program Survey

Short Form

Undergraduate/Doctoral Offerings

Does your School offer a PhD Program?   **(Dropdown: Yes / No)** (Click symbol to enter data)
Does your School offer an Undergraduate Major?   **(Dropdown: Yes / No)** (Click symbol to enter data)

Membership Level Data

If your school has more than one degree that falls under your NASPAA membership, you should aggregate the data for each degree into one response for these questions. You will only need to complete this section for your first degree program.

19. **Last fall semester/quarter, what was the number of each of the following? (use headcount, not FTE. If you have only FTE data, please indicate this in the Comments & Caveats section below.)**

    a. **Total instructional faculty?**   _____
    b. **Total sections offered by your NASPAA degree program(s)**   _____
    c. **Percentage of those sections taught by full-time faculty**   _____

Tuition

For the following questions relating to tuition/fees, the program should provide data for a student enrolled on a FULL TIME basis. Please include all mandatory fees as well as tuition in your calculations. Do not include adjustments for financial aid offered to students. If appropriate, report the following separately (Private Institutions should report their tuition under Level 1):

- Level 1: The highest level of tuition (Typically for Out of State students)
- Level 2: For those programs with a second, lower tuition rate (Typically for In State students)

20. **What is the total, non-discounted cost (tuition/fees) for a Full-Time Student who enrolled in fall of the survey year to complete the degree program?**

	Out-of-state	In-state
Tuition		
Fees		
Total Cost		

For this survey, financial aid consists of tuition scholarships, assistantships, fellowships, or work-study support from your institution. This includes direct funding from your program or from other sources within the institution. Do not include loans or other assistance that must be repaid.

Indicate the percentage of students enrolled in the program who received financial aid. Enter separate percentages for Full-time, Part-Time, and International Students. Enter a whole number between 0 and 100 for 0% to 100%.

21. **% of Full-Time Students receiving financial aid**

22. **% of Part-Time Students receiving financial aid**

23. **% of International Students (Full and Part-Time) receiving financial aid**

Program Level Data

The following section should be completed for each of your NASPAA membership degrees.

24. **Name of the School/ Department where the program resides**

25. **Indicate who the program is primarily designed to serve (select only one):**

☐ a. Full-time students only
☐ b. Generally full-time with some part-time
☐ c. Both full-time and part-time students
☐ d. Generally part-time with some full-time
☐ e. Part Time Students only
☐ f. Other (please explain)- Click symbol on right

26. **Are evening or weekend classes available?**

☐ We have evening classes but not weekend ones
☐ We have weekend but not evening classes
☐ We have both evenings and weekend ones
☐ We have neither evening nor weekend classes

27. **Approximately how many semesters/terms would it take a full-time student to complete the program?**

☐ 2 Semesters
☐ 3 Semesters
☐ 4 Semesters
☐ 4 terms
☒ 5 Semesters
☐ 5 terms
☐ 6 Semesters
☐ 7 terms
☐ Not Applicable – Program has no Full Time Students
☐ Other (please explain- Click symbol on right to enter)

28. **In the area below, describe what is distinctive about this degree program that you would like prospective students to know. You may not refer to your programs US News and World Report rankings in this text box. (Limit 60 words)**

29. **Please select the concentrations/specializations your program offers (Check all that apply):**

☐ None
☐ Budgeting/ Finance
☐ City/ Local
☐ Criminal Justice
☐ Economic Development
☐ Education
☐ Emergency
☐ Environment
☐ General/ Public Management
☐ Health
☐ Homeland/ National Security
☐ Human Resources
☐ Information Technology
☐ International/ Global
☐ Leadership
☐ Nonprofit
☐ Organizational Management
☐ Public Policy Analysis
☐ Public Sector
☐ Social Policy
☐ State
☐ Survey Methods
☐ Urban
☐ Other (Please specify – Click symbol on right to enter)

30. **If your program has a branch or satellite campus located in another state or country, please check off which location(s) your program is available.**

☐
Note: When you click on the box a list of locations will appear. Check the location(s) that apply.

31. **Admission Requirements (check all that apply):**

Bachelors Degree	☐N/A	☐No	☐Optional	☐Required
Letter of Recommendation	☐N/A	☐No	☐Optional	☐Required
Resume	☐N/A	☐No	☐Optional	☐Required
Standardized Tests	☐N/A	☐No	☐Optional	☐Required
GPA	☐N/A	☐No	☐Optional	☐Required
Statement of Intent	☐N/A	☐No	☐Optional	☐Required
Essay/Additional Writing Sample	☐N/A	☐No	☐Optional	☐Required
Professional Experience	☐N/A	☐No	☐Optional	☐Required
Interview	☐N/A	☐No	☐Optional	☐Required
Special Mission Based Criteria	☐N/A	☐No	☐Optional	☐Required
Other	☐N/A	☐No	☐Optional	☐Required

32. **Please provide a short (300 characters) description of your programs admissions policy. (In this area you may talk about waivers, typical admits, and mission based admissions factors).**

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The following questions (33 & 34) on enrollment data refer to the *current Fall*. For example, if you are filling out the 2021-2022 Annual Data Report you are reporting enrollment numbers for **Fall 2022**.

33. **What is the total number of new students entering the program in the fall (FALL 2022)?**

34. **Of the total number of students currently enrolled (in question 10 above), what is the percentage of**
    a. Out-of-state students: _____ %
    b. International students: _____ %
    c. Female students: _____ %
    d. Part-time students: _____ %
    e. Persons of diversity _____ %
    (Please do not include international students in this category)

35. **How many degrees were awarded by this degree program during data report year?**

Long Form

Membership Level Data

If your school has more than one degree that falls under your NASPAA membership, you should aggregate the data for each degree into one response for these questions. You will only need to complete this section for your first degree program.

36. **What is the median salary for the following (if you have 3 or fewer total faculty use d. to enter median salary):**

    a. Professor:

    b. Associate Professor:

    c. Assistant Professor:

    d.

37. **Please enter the staff FTE (Full-Time Equivalent) devoted to those functions (even if some staff perform multiple functions). Use 0 [zero] for functions without designated staff.**
    a. Recruiting:

    b. Admissions:

    c. Student Advising:

    d. Career Services:

    e. Alumni:

    f. Distance Learning Administrative Support:

38. **Health Insurance Fees: Do the mandatory fees included in the calculations of cost in non-discounted cost (tuition/fees) of the degree program, include health insurance?**

☐ Yes   ☐ No
Click symbol on right to enter data

39. **Were students accepted into the program offered Graduate/Teaching Assistantships this academic year?**

☐ Yes   ☐ No
Click symbol on right to enter data

40. **If your program offers a stipend for your graduate or teaching assistants, what is the average stipend offered?**

☐Below $5,000   ☐$5,000-$10,000   ☐$10,001-$15,000   ☐$15,001-$20,000   ☐$20,001 and above

41. **Do you offer any tuition waivers or scholarships not tied to Graduate/Teaching Assistantships?**

☐ Yes   ☐ No
Click symbol on right to enter data

42. **Does the program:**

☐ include tuition in financial aid
☐ offer a tuition waiver
☐ both
☐ neither

43. **If your program offers a tuition waiver, what is the maximum number of years a student can receive a tuition waiver?**

_____years

Program Level Data

The following section should be completed for each of your NASPAA membership degrees.

44. **Your institution is:**

☐ a NASPAA Member
☐ an APPAM Member
☐ A member of both NASPAA and APPAM

45. **Indicate the location of the degree program within the University:**

a.   In a Stand Alone School
b.   In a Center or Institute
c.   In a Department of Political Science
d.   In a Department other than Political Science
e.   In a Business School
f.   Other (Please explain)-*Click symbol to enter data*

46. **Is a Dual-degree option available to students?**

☐ Yes   ☐ No
Click symbol on right to enter data

47. What is the institution's academic calendar?

☐ Semester
☐ Quarter
☐ Other (Please specify) - *Click symbol on right to enter data*

48. Indicate the credit hour allocations for the following (use hours not percentages):

a. Required Courses: [   ]

c. Required Internship: [   ]

b. Elective Courses: [   ]

d. Other: [   ]

49. What is the primary language(s) of instruction used for this degree program

☐ English Only
☐ English and another language
☐ English is not a primary language - *Click symbol on right to enter data*

If other, explain

[   ]

50. Do you accept new students year round or just in the Fall each academic year?

a. We admit new students once a year, in the Fall only.
b. We admit new students both in the Fall and Spring semesters.
c. Other (Please specify) language - *Click symbol on right to enter data*

51. Of the total completed applications received in the academic year for this program, how many were accepted/admitted? [   ]

52. Of the total admitted, what is the percent for:

a. **Out-of-state residents:** [___%]

b. **International students:** [___%]

c. **Female:** [___%]

d. **Persons of Diversity** *(do not provide these data if your University, State, or Country legally precludes you from doing so)* [___%]

53. Of this number (total degrees awarded from Short form), how many were joint degrees? [   ]

54. **What is the data source for your alumni data? (Check all that apply.)**

☐ a. Program Alumni Survey
☐ b. University Alumni Office
☐ c. School/Department Alumni Survey
☐ d. University Development Office
☐ e. We don't collect alumni data
☐ f. Other (Please specify)
Click symbol on right to enter data

55. **If most of your alumni data were collected from surveys, what was your survey sample collection criteria?**

Select from pull down menu:
☐ At graduation
☐ 6 months after graduation
☐ 3 years after graduation
☐ 5 years or longer after graduation
☐ None of the above (Please explain)

56. **Please use the space below to comment on data provided above:**

Save		Cancel

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[i] ARY-5 cohort is the group of students who entered the program in the academic year that began 5 years before the annual report year. Programs unable to use this cohort as a basis for calculating completion rates should explain their approach for calculating a completion rate in the optional text box.