

Information for Contributors

The *Journal of Public Affairs Education (JPAE)* is the flagship journal of the National Association of Schools of Public Affairs and Administration (NASPAA). *JPAE* is dedicated to advancing teaching and learning in public affairs broadly defined, which includes the fields of policy analysis, public administration, public management, public policy, nonprofit administration, and their subfields. Advancing teaching and learning includes not only the improvement of specific courses and teaching methods, but also the improvement of public affairs program design and management. The goal of *JPAE* is to publish articles that are useful to those participating in the public affairs education enterprise, not only in the U.S., but throughout the world. In service to this goal, articles should be clear, accessible to those in the public affairs fields and subfields, and generalizable. The new editorial team is particularly interested in articles that (1) use rigorous methods to analyze the relative effectiveness of different teaching methods, and (2) have international and/or comparative components, or consider the effect of country setting. Articles submitted for publication in *JPAE* should not already be published or in submission elsewhere. Articles that have been presented at conferences are welcome.

Generally manuscripts should conform to the JPAE stylesheet available at www.naspaa.org/JPAE/stylesheet.pdf and specifically should:

- Be typed in a standard 12-point serif font (such as Times New Roman), double spaced, with margins of no less than one inch on all sides,
- Use APA-style in-text citations and references. More information on APA style can be found at <http://www.apastyle.org/>.
- Not include author(s) names either on title page or in body of the manuscript in order to allow for anonymous peer review.
- Not exceed 30 pages in length, including notes, references, and tables

Submissions should be made online at <http://www.edmgr.com/jpae>. At the site you will be instructed to create an account if you have not already done so or login under your existing account. Submitting authors will be asked for contact information, names of any additional authors, up to three subject classifications to which the manuscript relates and an abstract of approximately 150 words. Additional instructions for registration in this system and submission of manuscripts can be found at <http://www.edmgr.com/jpae> or the JPAE website at www.naspaa.org/jpae. Authors should expect to receive acknowledgment of receipt of the manuscript and can follow its progress through the review process at the www.edmgr.com/jpae site.

All articles are given an initial review by the editorial team. Articles must meet basic criteria including writing quality, reasonable conformity with these guidelines and interest to JPAE's readers before they are submitted for external, double-blind peer review. If accepted for publication, manuscripts cannot be published until they conform to APA style and all of the authors have provided copyright transfer authority, full contact information and short biographies (of about 5 lines).

Any questions about the manuscript submission, review and publication process can be addressed to the editorial team at jpae@hamline.edu.

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